

# The Quarterly Governance Review Agenda

FREE asset

Tier 0

AI GOVERNANCE CHAIN™

The cadence that keeps governance alive after launch. Governance is not a project that ends; it is a rhythm that continues.

## Abbreviations and Acronyms

*No prior knowledge is assumed. Every acronym used in this document is defined below.*

**AI:** Artificial Intelligence

**CAIO:** Chief Artificial Intelligence Officer

## The WHY

Most governance efforts decay after the initial push. A fixed quarterly review is the single habit that keeps controls current, surfaces drift, and keeps leadership engaged.

## The 60-minute agenda

### 1. 1. Inventory check (10 min)

- - New AI systems since last quarter? Any added to the register?
- - Any systems retired?

### 1. 2. Risk review (15 min)

- - Any tier reclassifications? New high-risk systems?
- - Any new regulatory changes affecting us?

### 1. 3. Health score (10 min)

- - Re-run the AI Governance Health Score. Up or down from last quarter?
- - Which axis is weakest now (Coverage, Control, Documentation, Monitoring)?

### 1. 4. Incidents and near-misses (10 min)

- - What happened, what did we learn, what changed as a result?

### 1. 5. Actions and owners (15 min)

- - Top three actions for next quarter, each with a named owner and a date.

## Who attends

The accountable executive (CAIO or sponsor), the governance lead, and system owners. Keep it small and decision-focused.

## Where free ends and paid begins

- - FREE (what and why): this agenda and the quarterly cadence.
- - PAID (recurring): facilitated reviews, benchmarking against peers, and the running health-score dashboard in The Governance Circle membership (Tier D).

**Your next step:** Get [The Governance Circle](https://www.aigovernancechain.com/storefront.html) in the Execution Library ([www.aigovernancechain.com/storefront.html](https://www.aigovernancechain.com/storefront.html), section: Recurring programs). Every instrument in the Execution Library is also included in the [Governance Vault](#), the all-access annual licence.

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AI Governance Framework

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Document standard: human-first AI governance.